

Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
April 22, 2010

Attendees: Bill Austin (Chair); Joel Severance (Region 2); Don Davis (Ellington OEM); Dagmar Noll; (WINCOG); Virginia Mason (COGCNV); Dave Brown (DEMHS); Ted Janelle (Southington CERT) Tom Gavaghan (DEMHS); David Brown (DEMHS); Daniel Dube (Region 3/CREPC); Norma Peterson (Fairfield CERT Region 1 CCP); Richard Rampone (American Legion); Dan Thurston (American Legion); Roy Piper (DEMHS); Melon Wedick (CCRPA); David Hannon (HVCEO); Don Janelle (Manchester OEM); Jim O’Leary (LHCEO/Goshen); Paul Gibb (LHCEO/NWCCOG); Katherine McCormack (City of Hartford); Viola Heath (CRCOG)

Chairman William Austin called the meeting to order at 1:59 p.m. followed by the pledge of allegiance and introductions of all present.

Public Comments: No public Comments

Approval of Meeting Minutes: A motion to approve the March 18, 2010 meeting minutes was made by Virginia Mason Seconded by Joel Severance. All in favor so voted.

Guest Speaker: No guest speaker

Report on State DEMHS Coordinating Council Meeting: Chairman Austin referred the Council to the handout of April 8, 2010 DEMHS Coordinating Council meeting minutes.

Old Business:

- Statewide Operational Update: Updates and changes were made to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists.
- Correspondence: Chairman Austin read correspondence received and sent.
- American Legion NET Program Update: Dan Thurston reported that the NET program presentation in Norwalk, CT had a disappointing turnout.
- Statewide Citizen Corps Annual Conference: Chairman Austin reported that the conference committee met April 21, and announced that the 2010 conference has been booked for September 7, and 8, at Waters Edge Spa and Resort, Westbrook, CT. The conference committee will work to negotiate a guarantee of 50 hotel rooms with a good room rate. Attendance is limited to 300 people due to available lunch seating and press releases about the conference will be sent out. There will not be a charge to attend the conference this year; registration will open July 1st.

New Business

- Citizen Corps Council Award Recognition Program: Chairman Austin spoke briefly about the Connecticut Citizen Corps Council Award Recognition Program and referred everyone to the handout. Award submissions should be sent to Chairman Austin by August 1, 2010.
- CERT Weekend: Dave Brown, DEMHS, reported he has assigned CERT weekend to Ed. Murray, DEMHS Training. Mr. Murray will be at the Fire Academy next Tuesday to begin planning CERT Weekend.

- Step Program: Dave Brown, DEMHS will deliver a list of schools participating in the Step Program to Chairman Austin
- Connecticut Emergency Management Symposium Conference: The Statewide Citizen Corps Council has been given a complimentary exhibit booth at the May 11, 2010 conference which will be held at the Crowne Plaza Hotel, Cromwell, Connecticut.
- Concentrated CERT Training Program: The group discussed a proposal to modify the CERT basic training program. Chairman Austin pointed out that CERT 20 hour basic training program modules could not be modified however, if a participant has job experience in a particular module maybe their job experience could compensate for that module. The proposal was withdrawn.

CERT Team Funding And Funding Requests:

Category A:

- **Town of Prospect** – Approved for \$1,000 for basic CERT training for 15 people

A motion to approve the Category A request was made by David Hannon Seconded by Melon Wedick. All in favor so voted.

Category B:

- **Town of Canterbury** – Approved for \$1,995.40 with a cash advance of \$1,596.32 for first aid training and equipment
- **Fairfield** – Approved for \$1,486.42 for CERT ID apparel
- **Hartford CERT** – Approved for \$2,000 for team training, ID equipment, and ID apparel
- **Vernon CERT** – Approved for \$2,000 for ID apparel and equipment
- **Town of Wilton** – Approved for \$1,311.00 for Personal safety and recognition apparel
- **Windham** – Approved for \$1,419.00 for ID apparel and equipment
- **Bethany** – Approved for \$2,000 for ID apparel and miscellaneous equipment
- **Town of East Haven** – Approved for \$2,000 with a cash advance of \$1,600 for Fire Explorer CERT and ID apparel
- **East Hartford CERT** – Approved for \$2,000 for ID apparel
- **Ridgefield** – Approved for \$1,520 for Hats and vests
- **New Britain CERT** – Approved for \$2,000 with a cash advance of \$1,600 to purchase a computer. The old computer to be returned to CRCOG

A motion to approve the Category B requests was made by Joel Severance, Seconded by Jim O’Leary. All in favor so voted.

Category C:

No Category C request.

Tabled Funding Request:

No tabled requests

Other Business:

- CERT Basic Training Maximum Class Size Limits: Chairman Austin told the group that along with the existing minimum class size requisite of 10 people per class there will soon come about a maximum class size limit of 25 people per class.
- DHS Funding and Community Preparedness: The 2008 DHS funding and community preparedness document was handed out to everyone.
- Towns with FullyTrained CERT Team Map: Chairman Austin gave an overview of the updated map. A handed was given to everyone.

- Annual Service Maintenance Contract Invoice for CAID Team ID Card Software: Dave Brown, DEMHS will submit this invoice for payment.

Next Meeting Date: The next meeting will be, May 20, 2010 at West Hartford Town Hall

Future Meeting dates: June 17, 2010, July15, 2010 August (**no meeting**), September 16, 2010, October 21, 2010, November 18, 2010 and December 16, 2010